

Human Resources

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Memorandum

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**DEANS
HEADS OF SCHOOLS
DIRECTORS OF DIVISIONS/CENTRES
FACULTY MANAGERS
SCHOOL MANAGERS**

APPROPRIATE VISA FOR VISITING APPOINTMENTS

It is imperative that all appointees on Visiting Appointments made in line with the *University's Visiting and Honorary Appointments* policy enter Australia on an appropriate visa regardless of whether or not they are to receive funding towards the cost of accommodation and living expenses while in Perth ie the visa must allow them to work paid or unpaid.

The table highlights the main differences between the various types of visas available. This information is provided as a guide only. More detailed information regarding visas can be found at: [Department of Immigration and Citizenship](#).

If an appointee enters Australia on an inappropriate visa the University is unable to commence them, whether paid or unpaid. If funding is available for accommodation and living expenses payment can only be made if the appointee holds an appropriate visa. Payments made without an appropriate visa being held constitute an offence under the Migration Act 1958 which carries significant penalties including fines.

I encourage you to disseminate this information widely to your staff.

R FARRELLY
Director Human Resources

NOTE: A tourist visa is not an appropriate visa

	Visa 419 (Visiting Academic) Temporary Residence	Visa 956 Business Entrant (Long Validity) Visa 977 Business Entrant (Short Validity) (Both ETA¹)	Visa 456² Temporary Business (Short Stay)
<i>Who is eligible?</i>	Professional academics from overseas invited to observe or participate in established research projects	Any person invited to provide services such as a seminar or conference presentation	Any person invited to provide services such as a seminar or conference presentation
<i>Must be employed by an overseas university?</i>	Yes	No, but must provide evidence that their business background is relevant to the proposed business in Australia	No, but must provide evidence that their business background is relevant to the proposed business in Australia
<i>Period of Stay</i>	Up to 12 months or for the period of the invitation, whichever is the earlier date	956 – Up to 3 months each visit for the life of the passport 977 – Up to 3 months each visit within a 12 month period or for the life of the passport if it is less than 12 months (single or multiple entry)	Up to 3 months each visit, permits multiple entry
<i>Research/services could not be performed by a suitably qualified Australian resident</i>	Yes	Yes	Yes
<i>Living and/or Travel Expenses Paid?</i>	Optional	Optional	Optional
<i>Invitation/Sponsorship</i>	Invitation – Letters of invitation are prepared by Human Resources on advice from the Work Area	Invitation – Letters of invitation are prepared by Human Resources on advice from the Work Area	Invitation – Letters of invitation are prepared by Human Resources on advice from the Work Area

¹ ETA – Electronic Travel Authority. An ETA is an electronically stored authority for travel to Australia. Passport holders from over 30 countries are eligible to apply for an ETA.

² Visa 456 is for business people not eligible for an Electronic Travel Authority.